



# Distance Learning

**Striving for Excellence**

Use our step-by-step guide to get started with the Distance Learning Programme

1

## Access the login page

- Click the login icon (see image on right) at the top of the Beacon Hill Academy website page or click [here](#).



2

## Enter login details

- Enter Learner username and password (same ones used at school).
- The username is the same as the learner's email.
- Eg, Joe Bloggs (surname, first name initial)  
→ [bloggsj@beaconhillacademy.org.uk](mailto:bloggsj@beaconhillacademy.org.uk)
- If the learner has not logged on to a school computer this academic year, their password will be their date of birth in the format **bha-DD/MM/YYYY**
- For example: 1 September 2024 → **bha-04/06/2024**



\*\*\*\*\*

3

## Open the learner portal



4

## Access distance learning



- From the Learner Portal, click on the Distance Learning section.
- You will see five sections, one for each year group.

5

## Follow your timetable



- Learners should select their year group and follow their normal school timetable by clicking on the subject they would usually have at that time.
- All subject work links directly to what is being studied in school this term.
- Learners should work through lessons in order, starting from Lesson 1
- Spend at least one hour per subject (each lesson is designed to last one hour)

6

## Complete each lesson



- Each lesson includes four sections:
  1. Introduction
  2. Starter quiz
  3. Lesson video
  4. Exit quiz
- Learners should work through the lesson independently and pause the video where needed to complete tasks and checks for understanding.

## Help?

If you have any questions or need further support, please email [helpline@beaconhillacademy.org.uk](mailto:helpline@beaconhillacademy.org.uk)  
If you experience any issues logging in, please email [itsupport@beaconhillacademy.org.uk](mailto:itsupport@beaconhillacademy.org.uk).