



03/02/22

Dear Parent/Carers,

Re: Work Experience – Germany, 15 – 22 July 2022.

I am pleased to confirm that your child has secured a place on the work experience trip to Oldenburg, Germany between the above dates. Flights are yet to be arranged and details will follow when these have been secured.

In order for me to book the flights the balance of £550 should be paid on or before Tuesday, the 15th of March 2022. This must be paid using Weduc **by the payment due date**. I will also need a photocopy of your child's passport, which I need to use to secure the flights. A photograph sent to me by email will be sufficient.

When travelling abroad it is advisable to apply for a free European Health Insurance Card (EHIC), which can be applied for **online**, via this link <https://tinyurl.com/3s6jyctw>. The EHIC card will then be posted to you for you to keep. I will need a copy of this as soon as it arrives. Passports and EHIC cards will then be collected in by me two weeks before the departure date.

To help with finding a suitable work experience placement for your child, I have arranged a short meeting with the learners to ascertain their preferred choice of work experience. These choices will be taken into consideration when arranging the work placement. Hopefully you have already had this discussion with your child.

The accommodation has been booked and we will be staying at the Jugendherberge Oldenburg which you can view **online** via this link <https://tinyurl.com/2fsw9em2>.

Please complete the medical form that can be found in the Forms section of Weduc and email me a photo or a photocopy of your child's passport as soon as possible and EHIC card when it arrives.

In the meantime, if you have any questions, please feel free to contact me via email at: sperkins@beaconhillacademy.org.uk.

Yours faithfully,

Mrs S. Perkins
Teacher of Computing
Trip Leader



Sponsored by
Dudley College of Technology



Beacon Hill Academy

High Arcal Drive, Sedgley, Dudley, West Midlands, DY3 1BP

T: 01902 677754 **E:** helpline@beaconhillacademy.org.uk

W: www.beaconhillacademy.org.uk

Principal: Sukhjot Dhani



Sponsored by
Dudley College of Technology

