



Drayton Manor Trip:

Dear Parent / Carer,

I hope that you and your family have managed to have a restful and enjoyable Easter break. I am pleased to announce that we have had a brilliant interest in the Drayton Manor trip and currently have over 100 places requested by learners.

In order to confirm both the tickets and the coaches as well as booking the staffing required for the reward trip I now need to receive the following by 17th May 2024:

- The attached medical letter completed, signed by parent/carer and returned to the main reception for the attention of myself.
- Payment of £20 made via Weduc – this is found in your child's payments due section titled 'Year 10 Drayton Manor' – reminder this is non-refundable if your child is unable to go due to behavioural concerns, of which parents will be made aware if this could occur.
- Confirmation of if your child is free school meals that you require a packed lunch to be provided for them on the day.

To ensure that all parties are aware of the plans for the day I have detailed the itinerary below:

- All learners to arrive to school for 8am to meet staff in the Hall – the coaches will need to leave by 8.15am to avoid local school traffic in particular.
- 2 coaches will depart from the school and learners will be allocated the same coach for both departure and arrival back to school.
- Learners will be given the school mobile contact if needed in an emergency – this number will also be given to Customers Services.
- Learners will be asked to pass on their own mobile number to both trip leads Mr Lynch and Mr Clarkson to be used in an emergency – these documents will be destroyed upon our return to school.
- Learners will be reminded of how to keep safe, being in small groups and where the staff meeting point is (this is staffed all day) and they will be required to report in to staff on **TWO occasions** during the day:
 - 1) Between 10.30am – 12.00pm
 - 2) Between 1.00pm – 3.00pm (This can be done via mobile also)



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Beacon Hill Academy

High Arcal Drive, Sedgley, Dudley, West Midlands, DY3 1BP
T: 01902 677754 E: helpline@beaconhillacademy.org.uk
W: www.beaconhillacademy.org.uk
Principal: Sukhjot Dhani



- Lunch can be purchased from Drayton Manor (Cash/Card) however if your child is free school meals I can ensure the school canteen provide a packed lunch for them upon request please confirm this on the medical form when prompted.
- Learners to meet staff by the Staff meeting zone at 4.15pm to ensure we can depart by 4.30pm again due to the potential traffic – we will aim to be back by 6.00pm – learners will be able to inform parents if we are running late or are due to arrive home earlier than planned.
- Learners have and will continue to be reminded that although they are in their own appropriate clothing for the day (including wet weather options!) they are representing the school at all times – failure to do so correctly will jeopardise their place at further trips.
- Please note the school cannot be held responsible for the loss of belongings or items both at Drayton Manor or Drayton Manor itself.

Please remind your child that the criteria for attending this trip will continue to focus on reinforcing our high standards of behaviour, attendance and attitude throughout their time both in and around Beacon Hill Academy.

If you have any questions regarding this trip, please do not hesitate to contact me on the below email or ask your child to see me at school.

Many thanks once again for your continued support,

Mr A Lynch
Assistant Principal



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