



Date: 03rd October 2020

Dear Parent /Carer

I am writing to inform you that we have been notified that there has been a confirmed case of COVID-19 in Year 8.

We have worked with Public Health England (PHE) and with the Department for Education (DfE) to take all necessary steps to ensure that all staff and learners are safe. Having gone through the academy's risk assessment and the stringent measures put in place, Public Health England **do not require the whole of the Year 8 bubble to self-isolate**. Instead, only those that have been in 'direct contact' are required to remain at home and self-isolate for a period of 14 days.

Direct contact means –

Direct contact without PPE:

- being coughed on, or
- having a face-to-face conversation within 1 metre, or
- having unprotected skin-to-skin physical contact, or
- travel in a small vehicle with the case, or
- any contact within 1 metre for 1 minute or longer without face-to-face contact.

Close contact without PPE:

- Extended close contact (between 1 and 2 metres for more than 15 minutes) with a case.

We have worked swiftly to identify learners that need to self-isolate through examining seating plans, talking to members of staff and learners and tracing the movement of the confirmed case.

Those learners that need to self-isolate have all been contacted by phone and letter in which they have been requested to stay at home for the 14 day isolation period. Whilst I appreciate that this will be unwelcome news for some of our learners and their parents/carers, please be assured that our Distance Learning Programme will be implemented for those who are having to self-isolate. These learners should log onto Microsoft Teams to access their learning for all subjects so that they can continue to access high quality provision. Please see instructions on our website on how to access Microsoft Teams and our Distance Learning programme.

If you have not been contacted by the academy then you should continue to come to school as normal on Monday 5th October 2020.



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Should you have any questions or concerns please email
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Yours sincerely

Mr S Dhani
Principal



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